



Original



Amendment

**U.S. House of Representatives
111th Congress**

LEGISLATIVE RESOURCE CENTER

2009 JUN -9 AM 11:25

**MEMBER / OFFICER
POST-TRAVEL DISCLOSURE FORM**

OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

This form is for disclosing the receipt of travel expenses from a private source for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within **15 days** after travel is completed. The Clerk is to make these forms available to the public as soon as possible after they are received.

1. Name of Traveler: Robert Aderholt
2. a. Name of Accompanying Family Member (if any): N/A
 b. Relationship to Member/Officer: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Date of Departure and Date of Return: May 21 - 27, 2009
 b. Dates at personal expense (if any): N/A
4. Itinerary (cities of departure – destination – return): Washington, DC - Banja Luka, Bosnia & Herzegovina - Tirana, Albania - Skopje, Macedonia - Washington, DC
5. Sponsor(s) (who paid for the trip): Fellowship Foundation d.b.a. International Foundation
6. Describe meetings and events attended (attach additional pages if necessary): See Attachment
7. Attached to this form are EACH of the following (*signify that each item is attached by checking the corresponding box*):
 - a. ☒ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
 - b. ☒ the Traveler Form completed by the Member or officer; *and*
 - c. ☒ the Committee on Standards' letter approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (*Signify that statement is true by checking box*): ☒
 b. If not, explain: _____

Aderholt

9. **TRIP EXPENSES:** Obtain actual dollar amounts from the sponsor. If exact dollar amounts are unavailable by the due date, provide a good faith estimate and file an amended form once the correct amounts are received.

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses
For Member or Officer:	\$4736.00	\$224.16	\$8.36
For accompanying family member:	N/A	N/A	N/A

	Other Expenses (dollar amount)	Specific Nature of Expenses (e.g., taxi, parking, registration fee, etc.)
For Member or Officer:	\$36.90	Taxi
For accompanying family member:		

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge. I have determined that all of the expenses listed above were necessary and that the travel was in connection with my duties as a Member or Officer of the U.S. House of Representatives and would not create the appearance that I am using public office for private gain.

SIGNATURE OF MEMBER:

DATE:

Version date 3/2009 by Committee on Standards of Official Conduct

S.E. Europe Trip May 2010

May 21, 2009:

Travel day

May 22, 2009:

The South-East European Gathering began with a reception hosted by the President of the Republic of Srpska. There were introductions, greetings and addresses given.

May 23, 2009:

A Prayer Breakfast (modeled after the National Prayer Breakfast) was held in the morning. Different people, including Congressman Aderholt, gave prayers and spoke. There was an extended break in which attendees mingled before lunch at Krupa na Vrbasu where more addresses were given. In the afternoon there was small group sharing and dialogues. Congressman Aderholt had some private meetings with different governmental officials from Bosnia and Herzegovina who were in attendance. The day closed with dinner hosted by the Prime Minister of the Republic of Srpska. Congressman Aderholt also gave remarks.

May 24, 2009:

For the final session after an individual breakfast there was an excursion to Jajce and the Plivska lakes. Lunch occurred while on this outing in which final speeches were given by the hosts of the South-East European Gathering. The Congressman gave closing comments as well. Congressman Aderholt departed by car for Sarajevo, Bosnia and Herzegovina. Upon arrival he met with Members of Parliament (MPs) from the Prayer Group that has formed there. He had dinner with MPs and continued to give encouragement to them to continue to meet together.

May 25, 2009:

Before leaving Sarajevo, Congressman Aderholt met with the MPs of the Prayer Group again. Upon arrival in Tirana, Albania, the Congressman met with a MP, who he has known for a few years, and his family. A tour of a huge highway construction site was given to the Congressman in the late afternoon. A private dinner was held at the residence of the Prime Minister of Albania for Congressman Aderholt.

May 26, 2009:

The Congressman met for breakfast with the Albanian MPs from the Parliamentary Prayer Group which has been in existence for a number of years. He gave encouragement and listened to their struggles within the group. The U.S. Ambassador to Albania met with Congressman Aderholt and gave a report of the current condition of the country. After meeting with the Ambassador, the Congressman went to a rally with MP Fatmir Mediu before his departure for Skopje, Macedonia. In Skopje, there were meetings with the MPs from their Parliamentary Prayer Group. Encouragement and sharing occurred in these meetings. While in Macedonia, Congressman Aderholt met with the U.S. Ambassador to hear a report on the state of affairs. In the late evening, he met with the Prime Minister for Macedonia.

May 27, 2009:

Travel day

U.S. House of Representatives
Committee on Standards of Official Conduct

RECEIVED
2009 MAY 12 PM 6:11
COMMITTEE ON STANDARDS


PRIVATELY SPONSORED TRAVEL: TRAVELER FORM
For Members, Officers, and Employees

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE. Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: Robert Aderholt

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): _____

For staff, name of employing Member/Committee: _____

Office address: 1433 Longworth HOB, Washington, DC 20515

Phone number: 202-225-4876

Email address of contact person: Tiffany.Noel@mail.house.gov

- ☐ Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

NOTE: You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct
U.S. House of Representatives
HT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (fax)

**U.S. House of Representatives
Committee on Standards of Official Conduct**

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Robert Aderholt
2. Sponsor(s) (who will be paying for the trip): Fellowship Foundation d.b.a. International Foundation
3. Travel destination(s): Banjaluka and Sarajevo, Bosnia and Herzegovina, Tirana, Albania and Skopje, Macedonia
4. a. Date of Departure and Date of Return: May 21, 2009 - May 27, 2009
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No
b. If yes, name of accompanying family member: _____
c. Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (*i.e.*, the travel is being sponsored by an entity that employs a lobbyist)? ☐ Yes ☒ No
b. If yes, check one of the following: ☐ N/A – Sponsor checked 9(a) or 9(b)
(1) Approval for one-night's lodging and meals is being requested: ☐ or
(2) Approval for two-nights' lodging and meals is being requested: ☐
If "(2)" is checked, explain why the second night is warranted: _____

7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (*indicate that form is attached by checking box*): ☒
8. Explain why participation in the trip is connected to your individual official or representational duties:
Meeting with international leaders who have participated in the National Prayer Breakfast.

9. **FOR STAFF:
TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: _____

Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.

**U.S. House of Representatives
Committee on Standards of Official Conduct**

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM
(provide directly to each House invitee)**

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form. The trip sponsor should NOT submit the form directly to the Committee. *You must answer every question on the form.*

1. Sponsor(s) (who will be paying for the trip): Fellowship Foundation (aka International Foundation)
2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (Signify that the statement is true by checking box): ☒
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (Signify that the statement is true by checking box): ☒
4. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☒ No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary):
see Attachment
6. Dates of travel: May 21, 2009 - May 27, 2009
7. Cities of departure - destination - return: IPD - Banja Luka, Bosnia and Herzegovina - Sarajevo, Bosnia and Herzegovina - Tirana, Albania - Skopje, Macedonia - IPD
8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (Signify "yes" by checking box): ☒
9. I represent that (check one of the following):
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ or
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
 - a. N/A - I checked 9(a) or (b) above: ☒
 - b. One-night's lodging and meals are being offered: ☐ or
 - c. Two-nights' lodging and meals are being offered: ☐
If "c" is checked, explain why the second night is warranted: _____

11. Check one:

- a. I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (Signify that the statement is true by checking box): ☒ or
- b. N/A – trip sponsor is an institution of higher education. ☐

12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the purpose of the trip and the role of each sponsor in organizing and conducting the trip:

See attachment

13. a. Describe the mode of travel (air, rail, bus, etc.). For air travel, also indicate the type of aircraft (commercial, charter, or privately owned) and class of travel (coach, business class, first class, etc.):

Commercial air travel in business class and private
air travel

- b. If travel will be first class or by chartered or private aircraft, provide an explanation describing why such travel is warranted: Private air travel is required because of limited time to travel between locations. This is the most efficient and economical way for them to travel between countries who have little direct commercial travel between themselves.

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (Signify that the statement is true by checking box): ☒

15. I represent that either (check one of the following):

- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☒ or
- b. The trip involves events that are arranged *specifically with regard* to congressional participation: ☐
If "b" is checked, detail the cost per day of meals (approximate cost may be provided): _____

16. Reason for selecting the location of the event or trip: The location relates between SE European countries every year. The legs of Albania and Macedonia are to continue to build the relationships with these who will not be able to make the normal gathering in Bosnia and Herzegovina and Macedonia are the.17. Name of hotel or other lodging facility: Hotel "Bosna" or Hotel "Atina"; Sarajevo, Albania

18. Cost per night of hotel or other lodging facility (approximate cost may be provided):

Bosnia and Herzegovina accommodations are free for ALL participants.
The cost for lodging in Sarajevo, Tirana and Skopje will be about \$250-\$250/night.

19. Reason(s) for selecting hotel or other lodging facility:

The host committee chose the hotel based on rates and location. In Sarajevo, Tirana and Skopje the locations will be determined based on price and location.

20. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts <input checked="" type="checkbox"/> good faith estimates	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
For each Member, Officer, or employee	\$ 7000-	\$ 900-	\$ 400-
For each accompanying family member			

	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee		
For each accompanying family member		

21. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment (signify that the statement is true by checking box): ☒

22. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: _____

Name and title: Stan L. Holmes ; Sr. Associate

Organization: Fellowship Foundation Club International Foundation

Address: 115 PARK AVENUE Suite 2, Falls Church, VA 22046

Telephone number: 511-243-4143

Fax number: 703-257-1807

Email Address: stan.holmes@intfound.com

The Committee staff may contact the above individual if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct
U.S. House of Representatives
HIT-2, The Capitol
Washington, DC 20515
(202) 225-7103 (phone)
(202) 225-7392 (general fax)

Version date 8/2008 by Committee on Standards of Official Conduct

Question 5: Congressman Lincoln Davis has been invited for he has an interest in SE Europe. Congressman Robert Aderholt has travelled to the region several times in the last five years and has built personal relationships with government officials and private citizens there. He helped build a parliament fellowship group similar to the House Prayer Breakfast Group which meets every Thursday. All this is connected to the National Prayer Breakfast.

Questions 12: The Fellowship Foundation (d.b.a. International Foundation) provides organizational and relational support to the hosting country for this event we call the SE European Gathering. The Congressman is attending to encourage those in leadership within their governments along with connecting with those governmental and private citizens they already have relationships with from past attendance to such gatherings.

May 21, 2009:

9:55p

Flight departs IAD

***If the House has votes late on Thursday or on Friday, the departure will move back to Friday after votes are completed.

May 22, 2009:

5:00p

Flight arrives in Banja Luka, Bosnia and Herzegovina

6:00p

Registration and freshen up

8:00p

Reception by the President of the Republika Srpska

May 23, 2009:

9:00a

Prayer Breakfast and program

11:00a

Break

12:00p

Lunch and Program

3:30p

Small group dialogue and sharing

6:00p

Private meetings

8:00p

Dinner and program

May 24, 2009:

9:00a

Breakfast

10:00a

Program

1:00p

Lunch

3:00p

Depart for Sarajevo, Bosnia and Herzegovina

6:00p

Arrival and check in accommodations

8:00p

Private dinner

May 25, 2009:

8:30a

Breakfast

10:00a

Depart for Tirana, Albania

12:00p

Arrival

1:00p

Private Lunch with government officials

3:00p

Private meetings with Albanian Prayer Group

6:30p

Check into accommodations and freshen up

8:00p

Dinner with Albanian Prayer Group

May 26, 2009:

7:00a

Breakfast

8:00a

Depart for Skopje, Macedonia

10:00a

Arrival

11:00a

Private Lunch with Macedonian Prayer Group

1:00p

Private meetings with individuals from Prayer Group

6:00p

Dinner

May 27, 2009:

4:55a

Depart Skopje, Macedonia

12:45p

Arrival in IAD

Travel
Services**American Express****Platinum Travel Service**

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Generated: May 11, 2009 12:38 PM

Travel Arrangements for: **HOLMES/STANDLEE**

Agent ID : CF

ADERHOLT/ROBERTRecord Locator: **KFIBNO**

Itinerary

This itinerary is a reservation only. This reservation will not be ticketed or price guaranteed until ticketing authorization is received. Please contact your travel office by 11:59 PM on May 11, or this entire reservation will automatically cancel.

Travel Details**Thursday May 21, 2009**

CITIZENS OF UNITED STATES MUST CARRY A VALID PASSPORT

CITIZENS OF UNITED STATES-PASSPORT MUST BE VALID FOR AT LEAST 6 MONTHS

Flight Information

Airline: AIR FRANCE
Flight: 27
Departure: 9:55 pm Washington Dulles, DC
Arrival: 11:30 am Paris De Gaulle, FRANCE

Equipment: Boeing 777-200
Estimated time: 7 HR 35 MIN
Distance: 3,861 Miles
Meal: Meal service

Arriving on May 22, 2009
AEROGARE 2 TERMINAL E

Seats: 8E 8G
Class: Business

Travel Details**Friday May 22, 2009****Flight Information**

Airline: AIR FRANCE
Flight: 1738
Departure: 12:35 pm Paris De Gaulle, FRANCE
Arrival: 2:35 pm Vienna, AUSTRIA

Equipment: Airbus a319
Estimated time: 2 HR 0 MIN
Distance: 645 Miles
Meal: Meal service



Departure Terminal: AEROGARE 2 TERMINAL D
Seats: 4A 4C
Class: Business

Travel Details**Wednesday May 27, 2009****Flight Information**

Airline: MALEV HUNGARIAN AIRLINES
Flight: 443
Departure: 4:55 am Skopje, MACEDONIA
Arrival: 6:30 am Budapest, HUNGARY

Equipment: Dh4
Estimated time: 1 HR 35 MIN
Distance: 394 Miles
Meal: Snack/brunch

Arrival Terminal: FERIEGY 2B
Seats: Confirmed
Class: Business

ASSIGNED SEATING IS RESTRICTED TO AIRPORT CHECK IN

Flight Information

Airline: AIR FRANCE
Flight: 1095
Departure: 7:10 am Budapest, HUNGARY
Arrival: 8:30 am Paris De Gaulle, FRANCE

Equipment: Airbus a320
Estimated time: 2 HR 20 MIN
Distance: 776 Miles
Meal: Breakfast

Departure Terminal: FERIEGY 2A
Arrival Terminal: AEROGARE 2 TERMINAL D
Seats: 4A 4C
Class: Business

Flight Information

Airline: AIR FRANCE
Flight: 28
Departure: 10:30 am Paris De Gaulle, FRANCE
Arrival: 12:45 pm Washington Dulles, DC

Equipment: Boeing 777-200
Estimated time: 8 HR 15 MIN
Distance: 3,861 Miles
Meal: Meal service

Departure Terminal: AEROGARE 2 TERMINAL E
Seats: 8K 8L
Class: Business

Airline Record Locators

Airline Reference: ZE72PA
Carrier: AIR FRANCE

Additional Information**Additional Messages**

RECONFIRM YOUR FLIGHTS AND VERIFY BAGGAGE
ALLOWANCE/CHARGES 24 HOURS PRIOR TO DEPARTURE

The 6th Annual South-East European Gathering
"Richness of Diversities"
Banja Luka, 22-24 May, 2009

Hosted by

National Assembly of Republika Srpska, Government of Republika Srpska
House of People of Republika Srpska, City of Banja Luka

Igor Radojičić
Šefket Hasić
Anton Kasipović
Stanislav Čado
Vlado Blagojević
Dragoljub Davidović

Nada Tešanović
Ranko Karapetrović
Jasna Brkić
Aleksandar Džombić
Dževad Osmančević

In Cooperation with

Parliamentary Assembly of Bosnia and Herzegovina

Azra Hadžiahmetović
Martin Raguž
Lazar Prodanović

Jerko Ivanković Lijanović
Velimir Jukić

РЕПУБЛИКА СРПСКА
НАРОДНА СКУПШТИНА
ПРЕДСЈЕДНИК



REPUBLIC OF SRPSKA
THE NATIONAL ASSEMBLY
PRESIDENT

Number: 01 -651 /09
Banja Luka, 13 April, 2009

United States
Mr. Stan Holmes

*Invitation
to the 6th Annual Gathering of the Dignitaries of South-East Europe
"Richness of Diversities"*

Banjaluka, 22-24 May, 2009

Dear Mr. Holmes,

On this occasion I would like to express my immense satisfaction and honor to invite you to be guest of the 6th Annual Gathering of the Dignitaries of South-East Europe. As the President of the National Assembly of the Republic of Srpska, I have that privilege to, in co-operation with the congressmen and senators gathered at the National Prayer's Breakfast in the United States of America, and with support of the National Assembly of the Republic of Srpska and the Government of the Republic of Srpska, as well as in co-operation with the Parliamentary Assembly of Bosnia and Herzegovina, be a host of this regional event, that is to be held on 22-24 May, 2009, in Banjaluka, Republic of Srpska, Bosnia and Herzegovina, under the title "Richness of Diversities".

For 57 years, in Washington, DC, every year gather world leaders in order to, at the National Prayer's Breakfast, promote dialogue, tolerance and understanding of various nations, religious confessions and political and other orientations. For 6 years, similar Gatherings take place also in the South East Europe, and the host of the one this year is Banjaluka.

Our region is blessed with richness of differences in history, traditions, nations and religious confessions, and the burdens of destructive conflicts from the recent past are still visible. A necessity of having a dialogue and understanding in the environment characterised by good will, faith and hope, sincerity, mutual respect and trust, are of special importance especially in our region.

This event unites leaders in their efforts to strengthen their environment by spiritual strength and approach. I ask you to give your contribution to the Gathering in Banjaluka by your dignity, knowledge and experience, and to jointly make one step more towards reaching stability and prosperity of our countries and among our friends.

This invitation is of personal nature, and I ask you to send us your response as soon as possible, until 1 May, 2009, at the latest, so we could further inform you on details and technical aspects of organisation (accommodation, programme, transport and visas). In the attachment to this letter you will find a registration form. A contact phone for all information is: +387 51/338-152, 338-102. e-mail: protocol@narodnaskupstinars.net

Sincerely,

NATIONAL ASSEMBLY
PRESIDENT
Igor Radojčić /MSc

RESPONSE FORM

The 6th Annual South East European Gathering, *"Richness of Diversities"*

I will attend _____ will not attend _____

First Name

Surname

Mailing address:

Comments or corrections:

Fax: number: _____

E-mail address: _____

This invitation is non-transferable

Please respond immediately by this form to fax +387 51 301 050 or to
c-mail: protocol@narodnaskupstinars.net

Technical information

I Accommodation:

The Organisational Board provides a free of charge accommodation for invited person. The accommodation will be provided in the RS Government apartments, Hotel "Bosna" and Hotel "Aina". Due to a limited capacity, the Organisational Board will done a direct reservation for accommodation on the basis of a time of arrival of your registration form given in the attachment.

In case a participant has an escort, all costs are covered by the escort, and the reservation for their accommodation goes through the Organisational Board, on the basis of the space available. Due to a large number of participants of the Gathering, the Organisational Board does not recommend additional persons to be included in the escort, apart from initially planned, due to potential occurrence of difficulties in providing an accommodation for them.

II Transport

The Organisational Board provides a free of charge transport for all participants during the event in Banja Luka.

For the arrival in Banja Luka, the Organisational Board suggests:

Plane flight Belgrade - Banja Luka on Friday, 22 May, 2009.

Plane flight Banja Luka - Belgrade on Monday, 25 May, 2009.

A car distance Banja Luka - Zagreb is 189 km (highway); Banja Luka - Belgrade is 320 km (highway) and Banja Luka - Sarajevo is 290km (main road)

III Catering

The Organisational Board will provide a free of charge food and drink (coffee, juice, tea) for the participants of the event during 22 -24 May.

IV Visas

With regard to the fact that Bosnia and Herzegovina is not part of the visa-free regime with neither the EU, not with many other countries, the Organisational Board suggests all guests to IMMEDIATELY check in their countries whether they require a visa for a trip to Banja Luka.

The Organisational Board will offer, if necessary, additional information on this matter.

V Working languages of the event

Working languages of the event will be English and Serbian. The Organisational Board will provide a simultaneous interpretation (English-Serbian) during the breakfast on Saturday, 23 May, 2009, as well as oral translation for introductory speeches. A working language for all working groups is English.

ZOE LOFGREN, CALIFORNIA
CHAIR

BEN CHANDLER, KENTUCKY
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PETER WELCH, VERMONT

KENYEN R. BROWN,
ACTING STAFF DIRECTOR/CHIEF COUNSEL

R. BLAKE CHISAM,
COUNSEL TO THE CHAIR

ONE HUNDRED ELEVENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON STANDARDS OF
OFFICIAL CONDUCT

Washington, DC 20515-6328

May 14, 2009

JO BONNER, ALABAMA
RANKING REPUBLICAN MEMBER

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JOHN KLINE, MINNESOTA
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CHARLES W. DENT, PENNSYLVANIA

TODD UNGERECHT
COUNSEL TO THE RANKING
REPUBLICAN MEMBER

SUITE HT-2, THE CAPITOL
(202) 225-7103

The Honorable Robert Aderholt
U.S. House of Representatives
1433 Longworth House Office Building
Washington, DC 20515

Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to Bosnia and Herzegovina, Albania, and Macedonia scheduled for May 21 to 27, 2009 sponsored by the Fellowship Foundation, Inc.

This approval permits you to accept private aircraft transport from Vienna, Austria to Banja Luka, Bosnia and Herzegovina; from Banja Luka, Bosnia and Herzegovina to Sarajevo, Bosnia and Herzegovina; from Sarajevo, Bosnia and Herzegovina to Tirana, Albania; and from Tirana, Albania to Skopje, Macedonia. Pursuant to the Committee's *Travel Guidelines and Regulations*, issued on February 20, 2007, private aircraft for officially-connected travel is generally prohibited. The Committee, however, will grant an exemption to this restriction in limited circumstances, such as when "the scheduled flight time, including stopovers and changes of planes, is in excess of 14 hours," or when the private sponsor demonstrates other "exceptional circumstances." According to the Private Sponsor Form submitted to the Committee, the commercial flight time between each of these locations requires an overnight stay in a third separate location. Based on publicly available information, we note that there appear to be no direct commercial flights for the legs listed above. Thus, for you to fly commercially for each of the above listed travel legs, your travel time for each listed travel leg would exceed 14 hours. Therefore, it would be permissible for you to accept private aircraft transport in connection with your proposed trip to Bosnia and Herzegovina, Albania, and Macedonia.

You must complete a Member Travel Disclosure Form and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and the Private Sponsor Travel Certification Form, including attachments. You must also report all travel expenses totaling more than \$335 from a single source on Schedule VII of your annual Financial Disclosure Statement.

Because the trip may involve meetings with foreign government representatives, we note that House Members may accept, under the Foreign Gifts and Decorations Act, gifts "of minimal value [currently \$335] tendered as a souvenir or mark of courtesy" by a

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foreign government. Any tangible gifts valued in excess of \$335 received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Zoe Lofgren
Chair



Jo Bonner
Ranking Republican Member

ZL/JB:slo